

Notice to Operator -- Do Not Discuss This Incident with Anyone
Except Transit Representatives and, if Required, the Police.

Completing the following form as completely as possible will help you prepare your report. Use the back of this form if you need more space and to make any other notes that will help you remember what happened.

Location _____ Date _____
Time _____ Bus # _____ Block # _____ Badge # _____
Did Police Respond? ☐ No ☐ Yes Department _____

VEHICULAR ACCIDENTS
OTHER VEHICLE

Operator's Name: _____
Address: _____
Owner's Name (if different) _____
Address: _____

Vehicle Make, Model and Year: _____
Plate # _____ State _____
Insurance Co. _____ Policy # _____

Bus was: ☐ Standing ☐ Moving Approximate Speed _____ mph
Weather Conditions: ☐ Clear ☐ Cloudy ☐ Rainy ☐ Snowy
Road Conditions: ☐ Dry ☐ Icy ☐ Slushy ☐ Snowy ☐ Wet
Injuries? ☐ No ☐ Yes If so, who was injured what was the apparent nature of the injury. _____

Damage to Transit Vehicle? ☐ No ☐ Yes If so, describe.

Damage to the Other Vehicle? ☐ No ☐ Yes If so, describe.

Damage to the Other Property? ☐ No ☐ Yes If so, describe.

OTHER INCIDENTS WITH INJURIES

Was the injured person: ☐ Boarding Front Door ☐ Boarding Back Door
☐ Alighting Front Door ☐ Alighting Back Door
☐ Outside the Bus – How Far from Bus? _____
How Far was Bus from curb? _____
☐ Carrying packages ☐ Using Handrails
Did the injured person use: ☐ Cane ☐ Walker ☐ Wheelchair
☐ Other Mobility Device (identify) _____
Injured person's footwear: Type _____ Condition _____
Bus was: ☐ Standing ☐ Moving
☐ Stopping - Approximate Speed Before Began Stopping _____ mph
Weather Conditions: ☐ Clear ☐ Cloudy ☐ Rainy ☐ Snowy
Road Conditions: ☐ Dry ☐ Icy ☐ Slushy ☐ Snowy ☐ Wet
Injuries: Identify to the best of your ability, the apparent nature of the injury suffered by each injured individual.

BOTH

of Courtesy Cards Distributed: _____
Names and Telephone Numbers of Witnesses:

